

Lee Township
Regular Meeting Minutes
May 11th, 2026

The Regular Meeting of the Lee Township Board was called to order at 7:30 pm at the Lee Township Hall, located at 877 56th Street, Pullman, Michigan.

Members Present: Supervisor Rawson, Clerk Blackburn, Treasurer Godlew, Trustee Lewis, Trustee Hatfield

Members Absent: None

Agenda Amendments: None.

Board Comments:

Supervisor Rawson: Provided a reminder that the sheriffs work crew would be performing cemetery clean up the weekend of May 16th.

Trustee Lewis: Trustee Lewis thanked supervisor Rawson for attending the EMS meeting.

Trustee Hatfield: Provided a reminder of the free dump day on May 16th.

Citizens Comment:

Kathy Hoffman: Reported a blight concern for the supervisor to follow up on.

Member of the public: Asked about the solar farm being installed on 102nd. Clerk Blackburn and Treasurer Godlew clarified that because Lee Township does not have any zoning nor planning board that the installation of that solar farm required no board level action to move forward. There are no ordinances in place that ban or otherwise restrict that type of land use within Lee Township.

Guest Speakers: None.

Approval of Special Board Minutes: None.

Approval of Regular Board Minutes:

A motion was made by Blackburn and seconded by Rawson to approve the previous months regular meeting minutes as presented. All voted "Aye." Motion carried.

Treasurer's Report: Treasures report was read by Treasure Godlew.

A motion was made by Blackburn and seconded by Hatfield to receive the Treasurer's Report as given. Motion carried. Roll call – Supervisor Rawson – yes, Clerk Blackburn - yes, Treasurer Godlew – yes, Trustee Hatfield, - yes, Trustee Lewis, - yes.

County Commissioners Report: None.

Deputy Report: None.

Fire Department/ EMS Report:

Chief Zack Clark: We had a total of 55 calls, 34 of which were medical. Training for the month physical agility training and radio communications.

The First Responders vehicle has been delivered in Holland and will be delivered on Tuesday.

Code Official Report:

For April, there are 3 newly reported complaints. 2 owners have responded to letters sent with intent to clean up their properties and 1 dangerous building is in the process of being demolished.

The complaint form is available on our website:

<http://www.leetwp.org/Forms%20File/complaint%20form.pdf>

Assessor's Report: None.

Ambulance Reports: Trustee Lewis reviewed the ambulance report for Q1 2026. Trustee Lewis noted a 6% increase in fees that will begin to be assessed on August 1st 2026. The Life EMS Fire District Chief team spoke highly of the Lee Township First Responder team.

Building Inspector's Report: Building Inspector's report was read by Supervisor Rawson. There were 0 mechanical permits and inspections, 7 electrical permits and 12 inspections, 10 plumbing permits and inspections, 5 building permits and 5 inspections, with \$179,740.00 of value to the township.

Cemetery Report:

A.J. Canfield gave an update on cemetery plans for the upcoming summer.

The sheriffs will be sending work detail on May 16th and 17th. Contact the supervisor to volunteer to assist the cleanup of the leaf bags after the work details finishes.

Supervisor is still working on quotes for the well.

Transfer Station Report: Transfer station report was read by Treasurer Godlew. There was a total of 66 tickets collected and \$1,392.00 funds received for material disposal. If the transfer station gates are locked during normal business hours, that means the dumpsters are full and we are not accepting any additional refuse.

Lake Board: Report read by Treasurer Godlew on behalf of John Van Gessel:

We retained a new lake manager for Lower Scott Lake, PLM Corp., which manages a number of lakes in the area. The initial lake assessment of last week showed a predictable invasive species but was otherwise uneventful. PLM has commenced mapping the lake to track the developing locations and intensity of any invasive species, and this will allow for the efficient treatment of the same as the year progresses.

The Board will be reviewing cleanup options and potential costs for the channel and will be addressing chronic weed growth along the lake's shoreline.

Newsletter Report: Final call to any newsletter additions, get any information over to Trustee Hatfield.

Holiday Committee Report: None.

Pullman Pride Report: Pullman Pride will be hosted on Saturday, July 18th 2026; Please reach out to Ann Hatfield if you are interested in volunteering or assisting with planning. The next planning meeting will be June 1st at the Lee Township Hall at 5pm.

Road Committee Report: The 35 MPH speed limits signs have been replaced on 56th street near the PHP offices.

UNFINISHED BUSINESS: None.

NEW BUSINESS:

Cemetery Gravesite Flags

A motion was made by Blackburn and seconded by Godlew to pre-approve up to \$300 for flags for the cemetery.

Motion carried. Roll call – Supervisor Rawson – yes, Clerk Blackburn - yes, Treasurer Godlew – yes, Trustee Lewis – yes, Trustee Hatfield, - yes.

Voter Information Card Printing

Clark Blackburn will be submitting an order to print new voter registration cards for all active registered voters in Lee Township. Note that these cards will look like post cards and will have the official Election Mail Logo. These cards cannot be used as identification for any polling location in the state of Michigan. They are for informational purposes to educate voters of their polling location and valid offices for voting. If a postcard is received for a named individual that does not reside at that address it should be returned to the post office for further processing by the Clerk. Official election mail that is returned as undeliverable triggers an official process to clean up voter rolls. Please do NOT return cards by hand to the Clerk's office – use the official USPS channel as that is the only way to officially trigger the proper process with the state procedures. The estimated cost for printing and mailing to all 2,796 actively registered voters is \$3,313.26. Estimated arrival of these cards to voters is the first or second week of June – pending processing by Election Source.

A motion was made by Blackburn and seconded by Godlew to approve spending up to \$3,313.26 to order 2,796 voter information cards.

Motion carried. Roll call – Supervisor Rawson – yes, Clerk Blackburn - yes, Treasurer Godlew – yes, Trustee Lewis – yes, Trustee Hatfield, - yes.

Payment of the Bills: Presented by Clerk Blackburn, totaling \$380,272.24. This includes the final payment on the new First Responders vehicle of \$307,562.20.

A motion was made by Godlew and seconded by Rawson to approve the payment of the bills for a total of \$380,272.24 presented by Clerk Blackburn. Motion carried. Roll call – Supervisor Rawson – yes, Clerk Blackburn - yes, Treasurer Godlew – yes, Trustee Lewis – yes, Trustee Hatfield, - yes.

Correspondence: None

Adjournment:

A motion was made by Rawson and seconded by Hatfield to adjourn the meeting. All voted "Aye." Motion carried.

Meeting adjourned at 8:20pm.

Minutes submitted by: Kathryn Blackburn, Clerk